

RAN-2008000106010002

T.Y.B.Com. (Sem. - VI) Examination March - 2026 Written and Spoken Communication Skills

[Total Marks: 50]

સૂચના : / Instructions (1) ઉપરોક્ત દર્શાવેલ વિગતો ઉત્તરવહી પર અવશ્ય લખવી. Fill up strictly the above details on your answer book	Seat No.: <table border="1"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table> Student's Signature						

Q.1. Answer briefly (any five) (10)

- i. Why is reliability a key investment in any business?
- ii. What are the qualities of good leaders?
- iii. What are some of the qualities of Ilyas as an employer as depicted in the story?
- iv. How do you deal with a colleague from the opposite sex?
- v. What is professionalism?
- vi. What is positivity?
- vii. How do you think a person who has recently got a job feels about himself and the world?

Q.2.(A) Write dialogue on situation given below (Any one) (07)

- i. The residents of an apartment complex are planning to celebrate Holi Festival
- ii. Tanisha has done very well in the entrance test for admission to MBA. Her friend congratulates her.

(B) i. Explain the proverb "Every cloud has a silver lining". (07)

OR

- ii. Write a paragraph of 150 words about an instance where being professional has come at the cost of one's personal life (07)

Q.3(A) i. Draft the notice and agenda of the Mahila Club of Surat. (09)

OR

(A) ii. Draft a minute of the Routine Board Meeting of Reliance Industries.

(B) i. Prepare a presentation of five slides on launching of e-bike. (09)

OR

(B) ii. Prepare a presentation of five slides on any one skill you studied in Sem-VI.

Q.4 (A) Give the meaning of the following phrasal verbs and make a meaningful sentence. (Any two) (04)

1. Take up 2. Workout 3. Look for 4. Put down

(B) Give the meaning of the following idioms and make a meaningful sentence. (Any two) (04)

1. in one's good book 2. Cry over spilt milk
3. ask for the moon 4. Kangaroo court
-